

**State Medevac Committee Meeting
Richmond Marriott West
Richmond, Virginia
April 24, 2008
10:00 a.m.**

Attendees:	Attendees:	OEMS Staff:	Guests:
Bruce Edwards, Chairman	Ashley Mortenson	Paul Sharpe	Jennie Collins
Brian Solada	Mike Watkins	Tim Perkins	David Poulsen
Brett Henyon	Kevin Peters	Wanda Street	
John Bianco	Christopher Cannon	Gary Brown	
Allen C. Wolfe, Jr.	Melanie Morris	Beth Singer	
Shawn Rivard	Brett Dodd		
Gregory Jones	Darryl Lazar		
Terry Austin	Holly Sturdevant		
Chris Perkins			
Carlton Stadler			
Jonathan Collier			
Don Childs			
Erik Rohde			
Bob Knox			
William Aiken			
David Trueman			
Maggie McCauley			

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
Call to order:	The meeting was called to order at 10:05 a.m. by the chairman, Bruce Edwards. Mr. Edwards would like Item (6) on the agenda be moved to later in the meeting, after the Best Practices report.	
Introductions:	Mr. Edwards introduced Jennie Collins, who is the chair of the Regulation & Policy Committee. She is also the second vice chair of the EMS Advisory Board. Everyone else introduced themselves.	
Approval of Minutes from January 24, 2008 meeting:	A motion was made and seconded to approve the last meeting minutes.	The minutes were approved as submitted.
Medevac r/t EMS Regulations Finalization:	Jennie Collins, Regulation & Policy Committee Chair The regulations governing Emergency Medical Services has to be reviewed every three years. The process actually started in late 2006, but there were several delays through the Department of Health and getting the regulations reviewed and signed off. The Notice of Intended Regulatory Act (NOIRA) was signed and will be coming out for revision and the Regulation & Policy Committee is in its final review before it goes to public comment in the public comment process, before it gets there it will go back to Matt Cobb, the current Attorney General for OEMS, for a final review. The document is 255 pages long. However, only 17 pages were handed out in which changes need to be made. There are no issues with the equipment section. In Article 4, Air Medical Regulations, Rotor and Fixed Wing Operations,	Regulatory changes to Article 4 need to be submitted to Michael Berg by June 1.

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	<p>beginning with 12VAC5-31-880 Staffing on page 2, in the first sentence “in each situation”. This should be more specific. There needs to be a baseline. Also in the same sentence “consideration should”. Regulatory language cannot say should or could. It has to say always, will, shall, never, etc. Basically, the language needs to be more defined and clearly stated. The entire first paragraph on page two cannot be enforced. The whole definition section can be removed since they are already defined elsewhere with the exception of #3. On page 4, include pilot qualifications; we can say “pilot must adhere to federal regulations”. On page 5, #3 look at specialty care mission providers and make sure that is defined. On Page 6, B 1, define what a restricted license is. Go through pages 1 through 10 and provide the necessary changes. Section 12VAC5-31-890 is the Equipment and does not need to be changed. The proposed changes need to be given to Michael Berg of OEMS by June 1. Jennie thinks that this can be done in one meeting.</p> <p>Bruce wants to form a small sub-committee separate and apart from the Best Practices committee of three to five people to work on the regulations. Bruce stated that his first inclination is to choose two people from Part 91 and two from Part 135. John Bianco will chair the sub-committee. Jennie suggested that Michael Berg, Heather Phillips and Jimmy Burch be included on this committee also.</p> <p>Jennie stated that she will give Bruce Edwards a copy of her highlighted notes and he will forward them to the designated committee members.</p>	
Chair Report – Bruce Edwards:	No report. Will be making a presentation later in the meeting.	
OEMS Report:	<p>Beth Singer, Public Information Officer OEMS has a new blog and the web address is http://virginiaems.wordpress.com and to post information about current happenings in OEMS and you can post comments on it also. We also have a myspace page, at www.myspace.com/virginiaems. We will also be doing web casts.</p> <p>Tim Perkins, EMS Systems Planner At the last meeting information was given about the regulations governing the Regional EMS Councils effective January 1. The commissioner decided that it would be in the best interest of the Commonwealth to establish a Process Action Team (PAT) to look at the regional council designation and service areas. Mr. Bruce Edwards is a committee member on the PAT and we have met in February, March and will meet on April 29 at the Embassy Suites in Hampton. These are public meetings and everyone is invited to attend. Currently, the application process has been suspended until July 1, 2010. There is more information on the OEMS website under the Regional Coordination tab.</p> <p>The Educational Development (Training) and Emergency Operations Divisions of OEMS are scheduled to move by June 1 to 1005 Technology Park Drive in Glen Allen, next to the Department of Fire Programs. These two divisions have the most interaction with the public and in the interest of parking; OEMS will make them more accessible.</p> <p>Paul Sharpe, Trauma/Critical Care Coordinator Just a reminder that the Medevac program will be moving over to Tim Perkins’ area effective July 1.</p>	

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	<p>Jodi Kuhn's position has recently been upgraded; now Christy and Russ will fall under her in the Emergency Medical Informatics section. We will soon be adding a new Performance Improvement staff member as well.</p> <p>OEMS is starting to collect data for the annual Trends document and any information that you would like to see included, please email it to Jodi or myself.</p> <p>Along the same lines of collecting data, we are currently working on the trauma triage process. We recently sent out 2,500 surveys out to providers and have gotten a tremendous response. Once we gather all of the information, we will produce a report and make recommendations as needed. This will also help us in mirroring the Stroke Triage Process after the Trauma Triage Process. Also, in the near future I am sure we will be preparing for the STEMI Triage Process.</p> <p>The <i>Virginia Lifeline</i> by the Virginia Association of Volunteer Rescue Squads, Inc. and The <i>EMS Bulletin</i> by the Office of EMS which were give to everyone, both have an article on What Helicopter "Stand-by" Means. At the last best practices meeting, this article was approved by the sub-committee. It is exciting to get this information out to everyone and we thank you for your dedication to the best practices sub-committee.</p>	
Virginia "WeatherShare" Program Development – Paul Sharpe:	<p>Paul Davenport was supposed to give an update on this, but he had a previous engagement. He did however, send an email update. Paul has submitted a grant for \$20,000 to upgrade the Web EOC. Within that grant, he had to write down the goals and evaluate the incident of helicopter shopping and place measures to monitor that. If the funding is granted, we will work on more details.</p> <p>Erik Rohde of PHI reported that they will soon be starting to call or email one or two of the closest agencies in the event that they have to turn down a flight.</p>	
Best Practices:	<ol style="list-style-type: none"> a. Risk Management b. Air Medical Resource Management <p>A motion was made and seconded to forward the two documents to the Advisory Board Committee.</p>	The best practices documents will be forwarded to the Advisory Board Committee.
Presentation on the Role & Composition of EMS Advisory Committees:	<p>Bruce Edwards handed out a 10-page PowerPoint presentation showing the organizational structure of the State of Virginia, The Department of Health, the Virginia Office of Emergency Medical Services and the EMS Advisory Board. He presented a plan to redefine the committee structure to 12 voting members. The Advisory Board By-Laws states, "Committee membership will be limited to ten (10) members unless approved by the Advisory Board Chair or stipulated in the Code of Virginia." Also, Mr. Edwards gave everyone a copy a letter in which he states that there will be 12 members appointed to the Medevac Committee as of July 1, 2008.</p> <p>The new composition of the committee will include: Four Members from Part 91 (Virginia State Police, Fairfax Co. Police Dept., US Park Police & VA Beach Police Dept.) Four Members from Part 135 (Med Trans/Wings Air Rescue, Air Methods, PHI and Omni) A Committee Chair (Advisory Board Member)</p>	

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	<p>A Vice Chair (Consumer & Advisory Board Member) A Level III Hospital Representative An Operational Medical Director (OMD) OEMS (Non-voting Staff to Committee)</p> <p>This new composition was met with great opposition by the committee members.</p> <p>The committee had grown too large and there needed to be more balance. It also needed some consumer input and an OMD. The basis for the change is geography and balance. Mr. Edwards asked the committee if they could come up with 4 representatives in Part 135 in the areas shown (1-4), then he would consider changing it. The committee members agreed that it could not be done any other way without leaving someone out. The former members can still attend the meetings and participate on sub-committees.</p> <p>In the future, the committee would like to be notified before any major decisions are made.</p>	
Agency Reports/Program Announcements:	<p>Brian Solada, LifeEvac – We have a new program director, David Poulsen. Mr. Poulsen said he looks forward to working with everyone.</p> <p>No other reports were made.</p>	
Old Business:	None.	
New Business:	None.	
Public Comment:	None.	
Adjournment	Meeting adjourned at approximately 1:30 p.m.	The next meeting is July 24, 2008.